



REQUEST FOR APPROVAL OF THE PURCHASE OF SPECIAL PURPOSE EQUIPMENT COSTING  
\$1,000 OR MORE (THIS FORM REQUIRED FOR HATCH, HATCH-MULTI-STATE, MCINTIRE-  
STENNIS, AND ANIMAL HEALTH RESEARCH FUNDS)

Project Director Name:

Department:

Date of request:

I request the approval of the purchase of these items:

as further identified by attached quote/statement. This equipment is needed to accomplish the objectives of Project Number(s): .

Describe specific need below:

Check appropriate statement(s)

This is a necessary replacement for similar equipment in the department.

The equipment is not currently available in the department.

The equipment exists on campus, but it is not available for our use.

The equipment does not exist on campus.

Comments:

I understand that, if purchased all or in part on the Federal funds indicated on attached requisition, this equipment will be used on the project(s) indicated above. This equipment may also be used in similar current research projects in the department or in other departments and in similar projects in the future. When no longer needed or when no approved projects for the type of funds used exist, I will inform the Station Director of this fact.

Date: \_\_\_\_\_ Signature of Project Director(s) \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Department Chair(s) \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Station Director \_\_\_\_\_

NJAES Office of Research Notes: